



MOVIDIS



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TIPS FOR FUTURE MOVIDIS TUTORS



UNIVERSIDAD
COMPLUTENSE
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Università
di Genova



Fachhochschule des
Mittelstands (FHM)



UNIVERSITÀ
DEGLI STUDI
DI TORINO

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CÔTE D'AZUR



Small tips to facilitate communication between managers, teachers and other tutors

Create a WhatsApp or Messenger group or by e-mail of tutors to exchange with each other on courses, the problems that students may encounter and all information concerning tutors in general.

Do not hesitate to contact the managers as soon as you have a doubt or a problem with the organization or to contact a student.

Likewise, do not hesitate to contact the teachers if you need to help one of your students (by helping with exercises or scheduling problems...)

Fill in your Movidis Week every Sunday evening (to avoid forgetting)

Remember to take photos with your students, it will make you memories and it is useful for making the testimony book at the end of the mission. 😊

First call

The first call is really a first contact, a personal presentation of yourself and the student to get to know each other.

This is also the time to present the university platforms (Moodle, mailbox, intranet...). To show the student, this first meeting can be done on Zoom to make screen sharing more easily.

Before starting, the student must have:

- His/her student number. It can be useful to find his/her grades or if the student has administrative problems.
- His/her student email address from the University
- His/her identifier (first letter of the name + first letter of the first name + last 6 digits of his student number) (if applicable)
- His/her password (if applicable)

What about the other calls?

Then it depends on you and your students. Your role as tutor is to adapt to each of your students according to their needs. Several criteria are considered:

- The frequency of your calls. Some students will prefer weekly calls, others every two weeks.
- The help you can give in the subjects they are studying. One student may need more help answering homework questions or understanding the lesson while another will be very independent, and you never need to help! In either case, make sure your students follow the course progress and assignments and offer your help if needed.
- The more informal conversations about their country, the differences between their country and France, French culture, what they like to do as sport, art, hobby, news...

Regarding meetings with all students

Do not hesitate to propose and organize calls (not organized by Movidis managers) with all Movidis students so that the students can talk to each other during these meetings.

Two examples of meetings we have had:

- A debate (1h): “for or against the coordination of the economic policies of the member countries of the European Union?”
- A group activity (1h) with the theme: “how to develop culture in Europe?”
Presentation of ideas in groups to all students.